



Registered address: Howden Bank, Lanchester, County Durham, DH 7 0QS

Derwentside Hospice Care Foundation NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the ANNUAL GENERAL MEETING of the organisation will be held at Willow Burn Hospice on **20 October 2021 at 5.30pm** to transact the business of the organisation. Please RSVP by 13 October to jcrisp@willowburnhospice.org.uk

AGENDA

Welcome

Apologies for absence

Minutes of the previous meeting (held on 7 October 2020)

Chair's remarks

Reports and accounts presentation

Appointment of Auditors

Retirement and Appointment of Trustees (Paul Jackson, Anne Britton and Mark Davies to retire by rotation)

Any other business (of which notice has been given by 13 October)

By order of the Chair of the Board of Trustees

A handwritten signature in blue ink that reads "P. Jackson".

28 September 2021